

# ART STUDENTS LEAGUE OF DENVER

## CERAMIC STUDIO RULES

### 1. Safety

**First aid kits are located in each studio, glaze room, hallway and kiln room.**

- a. Dust is a big issue in ceramic studios – **PLEASE KEEP AREAS CLEAN**
- b. Do not touch the kilns – it is likely that they are always **HOT!**
- c. Ask for assistance when needed
- d. Students are not allowed in the glaze mixing room located in the B10 Wheel studio.
- e. Staff is in charge of mixing all glazes

### 2. Class

**Students may arrive 30 min early to class, if occupied, please wait in hall until the studio is empty.**

### 3. Cleanliness

**Clean up after yourselves and leave the studio in better condition than you found it.**

- a. Thoroughly clean tools, wheels and areas before leaving.
- b. Last class of the day, students should place a chair on the tables or wheels before leaving.
- c. If something is out of place, please pick it up. If it's dirty, please wipe it down.
- d. Only sponges should be left in the strainers, please place everything back in its place.

### 4. Firing

**Staff is in charge of firing all kilns**

- a. Only work made while enrolled in class is allowed, **NO** outside work can be fired at the studio

### 5. Clay

**NO LOW FIRE CLAY AT ALL!!!**

- a. We have several clay bodies to choose from that can be purchased from the Registration office.
- b. Outside clay is allowed with permission from the studio manager, it must be tested before use.

### 6. Glaze

**Mix glazes thoroughly before using**

- a. Do not adjust glaze in any way; inform your instructor, studio manager or tech of any problems.

### 7. Work Restrictions

**Large work will take longer to get through the firing process**

- a. Quantity – this is a learning facility, no mass produced work is allowed.
- b. Scale – all large scale work taller than 15” must be made in multiple parts.

## 8. Open studio

### Open to enrolled students

- a. Fee \$5 per open studio session
- b. We do our best to give access to open studio, please know they are subject to change.
- c. Can arrive 15 minutes early and must leave at the end of the session; **NOT** cleaning up.
- d. Students not returning to class have 2 additional weeks for **GLAZING ONLY!**

## 9. Storage

- a. Each class has a shelf specifically for their students.
- b. Clay- should **ONLY** be stored on the bottom, under class shelves
- c. Personal tools should be brought in and out of class. Not left on the Class shelf
- d. Workflow – Designated shelves - class shelf, drying shelf, to be bisque shelf, to be glaze fired
- e. **TAKE FINISHED WORK HOME!!!** Bisque and finished work is on a continuous cycle and will be thrown out regularly.

## 10. Last day of class

- a. If enrolled in the next session, students may continue to make work as usual.
- b. If not enrolled in the next session, **NO** new work unless it will be on the drying shelf by the end of the class.

**This is an inclusive community facility designed for learning purposes. Do your part to help us keep it safe, clean and welcoming for everyone!**